

7. Age (range) of student(s): _____ to _____ [8 NYCRR §200.6 (g)(5)]
8. **Number** of hours of **daily instruction** excluding the lunch period: _____.
9. What staffing ratios will be used in this program? Please check the appropriate box(es) and complete the second row of the chart accordingly.

Staffing Ratio	<input type="checkbox"/> 15:1	<input type="checkbox"/> 12:1*	<input type="checkbox"/> 12:1+1	<input type="checkbox"/> 6:1+1	<input type="checkbox"/> 8:1+1	<input type="checkbox"/> 12:1+ (3:1)	<input type="checkbox"/> Other:
Number of Classes at Each Staffing Ratio							

10. Please complete the information below:
- How many **New York State** students are expected to be served in this program during July/August? _____
 - How many will be **full-time** day students? _____
 - How many will be **less than full-time** day students? _____
 - How many will be residential? _____
11. What related services will be provided? _____

12. Dates of this program: **Beginning** 7/___/09 - **Ending** 8/___/09.
13. Number of days the program will operate _____

***State-operated or State-supported schools only**



14. ASSURANCES

This special education program and services will be provided in accordance with Section 4408 of the Education Law and Part 200 of the Regulations of the Commissioner of Education and will include but not be limited to:

- The special education program and services and staff will meet all certification and education standards.
- The special education special class program and service(s) must operate for 30 days during the months of July and August and will be funded for thirty (30) days.
- All instructional and related services will be provided consistent with each student’s Individualized Education Program (IEP).
- Publicly funded school-age students will be served by the special education program and have an IEP from the committee on special education (CSE).
- Parents of students attending schools governed by this section shall not be asked to make any payments in lieu of, in advance of or in addition to, State, school district or county payments for allowable costs for students placed according to New York State procedures [8NYCRR 200.7(b)(1)].
- Programs will maintain appropriate accounting documentation and provide necessary financial reports when requested [8NYCRR 200.9(d) & (e)].
- The confidentiality of personally identifiable data, information or records pertaining to a student with a disability will be maintained in accordance with 8NYCRR 200.5(e)(2).
- All programs and services will be provided in non-sectarian, neutral settings.
- To the maximum extent appropriate, students with disabilities will be educated with students who are nondisabled consistent with each student’s IEP [8NYCRR 200.4(d)(2)(v)(3)].
- Programs will comply with all applicable fire and safety regulations of the State and municipality in which the program/service(s) is located.
- Programs will comply with policies and procedures of the New York State Education Department pertaining to the administration of medications to students.*
- Programs will have policies and procedures for responding to medical emergencies.

I, the undersigned, attest that the assurances provided are accurate regarding this program/service(s).

Name _____ Signature _____

Title _____ Date ____/____/ 2009

*For more information on guidelines for the administration of medication to students, please refer to the memorandum found at: www.emsc.nysed.gov/sss/HealthServices

