

**Centers for Independent Living
Mid Year Report**

The NYS Centers for Independent Living Mid Year Report is due to VESID on or before April 30 of each contract year.

CONTENT

The report categories included in the Mid Year Report noted below provide the following:

- a snapshot of Center for Independent Living (CIL) activities
- a description of six-month accomplishments in community and systems change
- a description of technical assistance the CIL has provided to the community
- five specific consumer or systemic vignettes demonstrating improvements in capacity to live more independently
- six-month demographic and statistical information and
- an opportunity for the CIL to describe shifts in priorities or resource allocations

FORMAT

Name of Center:
Contract No.:
Report Period:
Contact Person:
Board President Certification:

Part 1: Narrative Report

All Attachments should be referenced in the body of the report but included at the end under Part 3: Attachments.

I. Community and Systems Advocacy Activities and Outcomes

Describe the contract goals, activities and outcomes in any or all of the areas of community and systems change initiatives over the first six-month period of the contract year. Follow

directions for this corresponding report category noted in the End of Year Report.

- A. Education Advocacy
- B. Employment Advocacy
- C. Health Care Advocacy
- D. Commerce Advocacy
- E. Social Advocacy
- F. Citizenship
- G. Other

II. Technical Assistance to the Community

Describe activities, training programs, and other initiatives over the first six-month period of the contract year that identify technical assistance provided by the CIL to the community. Follow instructions noted in the corresponding section of the End of Year Report.

III. Vignettes

Provide no fewer than five separate vignettes describing how independent living services or community and systems change initiatives resulted in improvements in a consumers' ability to live more independently, or a communities' ability to provide greater opportunities for people with disabilities to experience independence. Vignettes must be brief, concise, no more than one half page in length, situation specific and when possible, emphasize cost benefits in dollar amounts saved as a result of independent living services. Vignettes that describe deinstitutionalization or prevention of institutionalization are encouraged.

Vignette 1.

Vignette 2.

Vignette 3.

Vignette 4.

Vignette 5.

IV. Shifts or Changes in CIL Priorities or Resource Allocation

Describe any significant shifts in CIL priorities or resource allocations over the first six-month period of the contract year that have implications on contract deliverables or budget. Consider emerging systems advocacy needs that may replace original contract systems change goals and priorities, staffing pattern changes, new grant awards, etc.

Part 2: Direct Services and Statistical Report

Follow instructions for this corresponding section noted in the End of Year Report and provide a six-month demographic and statistical report.

Part 3: Attachments

All attachments referenced in Part I. Narrative Report should be placed in this section. This can include items that will help to illustrate or document activities mentioned in one or more sections of the narrative. If a Program Improvement Plan(s) was indicated in the prior End of Year Report in Part 1: I. Community and Systems Change Activities and Outcomes, VI. Outreach; Part 2. III. D. Total consumers projected in contract to receive direct services; and/or Part 3: Self-Evaluation with NYS Standards, the updated plan(s) should be placed in this section.